

BOARD OF DIETITIAN/NUTRITIONIST EXAMINERS

MINUTES

DATE: October 20, 2004

TIME: 9:00 a.m., C.S.T.

LOCATION: Tennessee Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247-1010

MEMBERS PRESENT: Debra Fox, Chair
Deborah Walker, Secretary
Kathryn Mount
Jessie Fields

MEMBER ABSENT: Jane Pope

STAFF PRESENT: Pamela Pitts, Board Administrator
Marva Swann, Unit Director
Robbie Bell, Director of Health Related Boards
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Rules & Regulations Manager
Lea Phelps, Investigations

With a quorum being present, Ms. Swann called the meeting to order at 9:05 a.m.

Conflict of Interest

Ms. Armstrong reviewed the Conflict of Interest Policy with the Board and reminded the members of their responsibilities under the policy. Ms. Armstrong informed Ms. Fields to sign and date the conflict of interest policy and submit to Ms. Pitts.

Election of Officers

A motion was made by Ms. Mount and seconded by Ms. Walker to elect Ms. Fox as Chair. The motion carried. A motion was made by Ms. Fox and seconded by Ms. Mount to elect Ms. Walker as Secretary. The motion carried.

Minutes

A motion was made by Ms. Fox and seconded by Ms. Mount to approve the minutes of the March 19, 2004 meeting with corrections. The motion carried.

Administrative Report

Ms. Pitts presented the following statistical information:

Dietitian/Nutritionists
Active Licensees – 1047
Retired Licensees – 169
Failed to Renew – 268

<i>Performance Measure</i>	<i>Goal</i>	<i>Average 1st & 2nd qtrs</i>
Renewal Processing Time	14 days	4.8 days
Application Processing Time	100 days	23 days

Ms. Pitts reported that in the month of September 2004, the total number of renewals on line was 29. Two licensees renewed their licenses on-line, which constituted a usage rate of 10%.

Disciplinary Status and Investigation Reports

Ms. Phelps reported that there were currently no licensees under disciplinary monitoring or any complaints in investigations at this time.

Discussion of Disciplinary Guidelines and Public Chapter 575

Ms. Bell discussed the Disciplinary Guidelines and scope of practice. She Informed the Board that a consultant can review the cases or complaints. Ms. Bell notified the Board that a Dietitian/Nutritionist can be the consultant. A motion was made by Ms. Mount, Ms. Walker seconded, and the motion carried. Ms. Bell discussed Public Chapter 575 which provides that an independent reviewer can review files on behalf of the Board. A motion was made by Ms. Mount; Ms. Walker seconded and the motion carried. Ms. Fox indicated that the Board will nominate a consultant at its next Board meeting.

Departmental Initiatives

John Ferguson, Program Administrator, from the Deputy Commissioner of Health's office appeared before the Board informing the Board of departmental initiatives promoting partnership with other agencies, nutritional issues and values for the state of Tennessee.

Discussion of TDA to Promote Healthy Lifestyle

Ms. Bell suggests that the Board should meet with Nan Allison, Administrator with Tennessee Dietetic Association and John Ferguson, Program Administrator with the Deputy Commissioner of Health office, to discuss possible ways to partner with other agencies for the promotion of a healthy lifestyle. The Board recommends that committee meeting be held before the year ends.

Tennessee Peer Assistance Program

Elaine Eaton, Administrative Director from Tennessee Peer Assistance Program (TNPAP) discussed the advantages of having their program in place to the Board. Ms. Eaton discussed how implementing their program which monitors applicants or licensees with an alcohol or drug problem would be evaluated and counseled. The total annual fee for services per year with TNPAP would be \$16, 000. The client would pay additional cost for the initial evaluation and drug screen. The drug screen would cost \$108.50; the initial evaluation would range from \$80.00 to \$300.00. The Board will discuss and consider at its next meeting.

Rule-Making Hearing & Statutory Change Regarding Temporary Licensure

Mr. Kosten presented the July 7, 2004 rule making hearing regarding a fee reduction for initial application fees. The fee reduction is a refundable application fee, reduced from \$110.00 to \$55.00. The roll call vote was conducted and all members present voted in favor of adopting the rule with the exception of Ms. Walker who voted no.

Mr. Kosten presented information regarding a short term temporary license, and informed the Board a statutory change would be necessary.

Office of General Counsel

Ms. Armstrong presented the Office of General Counsel report and informed the Board that currently there are three open files, and there are no contested case hearings scheduled for presentation at this meeting.

Dietetic Via Internet

Ms. Armstrong addressed the issue of Internet Practice, stating the Board currently does not have guidelines that address internet practice. There is no need for a statutory change for Internet practice at this time. At the Board's request, Ms. Armstrong responded to Ms. Cornelius request for Internet Practice. Ms. Armstrong submitted a copy of the correspondence addressed to Ms. Cornelius regarding Internet Practice.

Ratifications

A motion was made by Ms. Walker and seconded by Ms. Fields to approve the newly licensed and reinstated Dietitian/Nutritionists. The motion carried.

Newly Licensed

Amy Lynn Allen
Jennifer Michelle Angus

Erin Philen Bell
Berlin Francis Benson

Kelly A. Arvin
Marie Thibodeaux Ashman
Susan Patricia Beall-Blomeley
Judith Diane Chencharick
Barbara J. Cloninger
Ellen L. Crabtree
Shanna Joy Davenport
Lisa Lea Davis
Abbie Jane Derrick
Mary Ruth Lollar
Mary Karen Dixon
Sandra Lee Dunsmore
Sarah Gail Folk
Judith Elaine Marie Gifford
Robert L. Ginn
Ashley Brooke Harmon-Head
Nichole Leigh Haynes
Sarah Neil Pilkinton
Marnie Beth Rains
Lea Marie Rice
Catherine B. Scanlon
Regina Annette Steward
Amanda Leigh Sullivan
Holly Kathryn Taylor`
Alishia Michelle Teague
Kay E. Thompson
Tracie Cunningham Tubbs
Linda McCarty Walker
Kimberly Renee Webb
Barbara Lynn Williams
Amanda Mechelle Wood

Anita Marie Boddie
Kathryn Boschert
Alice Elizabeth Buchanan
Anna Ruth Hollingsworth
Sharon Marie Hopper
Page A. Hopson
Kevin Jean Keim
Rhonda RaJean Lester
Jan Louise Lewis
Joan Elisabeth March
Aletha Aline Masters-Vanhuet
Amanda Ellen Mccoy
Gena Suzanne Miller
Bonnie Elaine Murray
Margaret W. Nevels
Colleen Elizabeth Parks
Deborah Lynn Patterson
Hilary Roy Pitts
Kathryn Compton Reasor
Martha Leigh Riley
Tina Ann Schwebach
Jennifer Lynnette Stewart
Naomi Ruth Swift

Vanesa Torres
Teresa Renee VanDerHorn
Marie Annette Ward
Jamie Lynne Welch
Carolyn Belle Williams
Carol Cathleen Ziegler

Reinstated

Queen E. Cox
Ami Beth Hancock
Bettye Lucille Harton
Teresa Lecornu Routh
Katherine Sarah Schulz

Denise Dews Ondrejcek
Dora Ellen Lynn
Leslie E. Portis
Mary Kathleen Thomason

Set 2005 Board Meeting Dates

The Board agreed to set the 2005 Board Meeting Dates for March 11, 2005 and September 30, 2005.

Adjournment

There being no further business, the meeting was adjourned at 11:20 a.m.

PP/G4014313/DNmin